

APPLICATION FOR ISSUE OF NO-OBJECTION CERTIFICATE (NOC)

To
The Manager
HDFC Bank LTD.
Retail Loan Service Centre

No. _____

Date: ___/___/___.

Sub :- Loan A/c no _____ in the name of _____

Dear Sir,

You are requested to issue an NOC in respect of the vehicle financed under the captioned loan agreement. Details of the vehicle are as follows:

Make & Model		Registration No	
Engine No.		Chassiss No	

Purpose of NOC (please tick as applicable):

- 1 Change of usage from Personal use to Taxi / Commercial use
- 2 Change of the Vehicle chassiss
- 3 Issue of Duplicate RC Book
- 4 Issue of Cheque towards settlement of Insurance claim in my/ our favour
- 5 Settlement of claim in respect of theft/ total loss of vehicle
- 6 Inter-state transfer of registration of Vehicle
- 7 Converting the vehicle from Tanker to Open Body
- 8 Installation of LPG / CNG Kit
- 9 Others, please specify: _____

The following documents are to be enclosed with the application form:

Documents Required / NOC No (mentioned above)	1	2	3	4	5	6	7	8	Branch to check
Copy of RC book with Hypothecation in favour of Bank	✓	✓	✓	✓	✓	✓	✓	✓	
Letter from manufacturer / dealer / Insurance co		✓			✓				
Form-26 in duplicate			✓						
Claim settlement letter from the insurance company				✓					
Copies of all documents related to theft / total loss					✓				
New Loan agreement and Service charges						✓			
Proof of new address						✓			
Form 28 in triplicate						✓			

Current Address: _____

Telephone No: _____ Cell Phone: _____ Email: _____

(Name and Signature of Customer)

For Branch use only

No. _____

- | | | |
|----------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------|
| <input type="checkbox"/> Vehicle details verified and found correct | <input type="checkbox"/> Internal approvals in case claim amount exceeds Rs. 1 lakh | <input type="checkbox"/> CPV to be positive for new address |
| <input type="checkbox"/> No outstanding EMIs / charges in his loan account | <input type="checkbox"/> Claim amount < foreclosure amount | <input type="checkbox"/> Customer moving to location where Retail Asset is operational |
| <input type="checkbox"/> Address of the customer verified | <input type="checkbox"/> Ratio of POS to Invoice value to be less than specified limits (in case of CNG / LPG kit) | <input type="checkbox"/> Approval of RCM (In case of CNG / LPG kit) |

NOC issued on: _____

Siganture of Bank Official: _____

Application and support documents forwarded to CPU on _____

Name of Bank Official _____

Duplicate/ Amended RC Book collected on _____

SS No / Employee Code: _____

*Copy of Revised Insurance Policy mentioning Vehicle is fitted with NOC / LPG kit to be obtained within 15 days of issuance of NOC



Customer Acknowledgement

No. _____

We understand your world
Retail Loan Service Centre

- Received application dated _____ for issue of NOC alongwith originals/ copies of documents detailed above. The NOC required by you is enclosed herewith/ will be sent to your mailing address on record with the Bank by _____. In case of change in contact details, please enclose a separate application.
- Should you require any further assistance, please contact our customer service cell at numbers provided below or write to us loansupport@hdfcbank.com

Signature and Stamp of Receiving Office

- | | | | |
|--------------------------------|------------------------------|----------------------------|----------------------------|
| • Mumbai: 022-2856 1818 | • Delhi: 011-4151 4332 | • Kolkata: 033-2210 3838 | • Chennai: 044- 6600 3333 |
| • Ahmedabad: 079 -6662 3333 | • Mohali: 0172: 2268 888 | • Cochin: 0484-508 3333 | • Hyderabad: 040-2323 0036 |
| • Jaipur: 0141-5114 332 | • Indore: 0731-4074 332 | • Pune: 020-6609 3333 | • Bangalore: 080-5500 3333 |
| • Maharashtra/Goa: 98906 03333 | • Chandigarh: 0172: 2268 888 | • Gujarat: 98982 71111 | • Lucknow: 400 3333 |
| • Punjab: 98153 31111 | • Kerala: 98956 63333 | • West Bengal: 98310 73333 | |